



प्रधान वित्त सलाहकार का कार्यालय  
Office of the Principal Financial Advisor  
दक्षिण पश्चिम रेलवे South Western Railway  
रेल सौधा, गदग रोड हुबल्ली-580020  
Rail Soudha, Gadag Road, Hubballi - 580020.  
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सं No. AAD/SWR/67/Vol.II/Re-Engage/2024

दिनांक Date : 28.10.2024

### **NOTIFICATION**

विषय Sub : Re-engagement of retired staff against vacant posts on contractual basis in exigencies of services in Accounts Department of South Western Railway/Hubballi - reg.

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In terms of Railway Board's letter No. E(NG)II/2024/RC-4/9 dt. 15.10.2024 it has been decided to fill up following vacancies in various staff from level-1 to Level-7 in Accounts Department of South Western Railway by Re-engagement of staff, who have retired from Accounts Department.

Name of the post	Level	Vacancies
Sr.ASV	7	5
ASV	6	7
DCP	7	3
AA	6	154
AC	2	10
OA	1	16

Hence applications of retired Staff of Accounts Department who have retired from Railway Service may be forwarded through concerned Unit, to reach PFA/Office, Admin. Section, Hubballi on or before 15.11.2024, on following terms and conditions.

#### **Terms and Conditions of re-engagement of retired staff**

1. The scheme will remain in vogue for an initial period of 2 years from the date of issue of instruction or till further orders, whichever is earlier. Engagement period of an individual retired staff will be for a period of 01 year or till further orders, whichever is earlier. However, based on satisfactory performance of a re-engaged retired staff, his/her period of engagement can further be extended for a further period of one year or till attainment of 65 years of age, whichever is earlier.
2. Staff of Accounts Department retired from Railway Service in Level 1 to Level-7 can only apply.
3. The re-engagement shall be strictly upto the age of 65 years on or before 15.11.2024 or till the availability of regular candidates from RRB/Departmental Selection whichever is earlier.
4. The maximum upper age limit for the Re-engagement of staff is 65 years. No re-engaged employee should continue in service beyond 65 years of age.
5. The Administration is at liberty to terminate the services of the re-engaged employees at any time in case their work/conduct is found unsatisfactory.

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6. The employees Removed/Dismissed/Compulsory retired as a result of disciplinary action or in review are not eligible for Re-engagement. Further employees retired under SRRS/LARGESS will not be eligible.
7. Remunerations, allowances and leave of re-engaged retired staff will be as per OM No.F.No.3-2512020-E.IIIA dated 09.12.2020 of Department of Expenditure, Ministry of Finance, Government of India which are as under:
  - a. A fixed monthly amount shall be admissible as remuneration during the contract period, arrived at by deducting the basic pension from the pay drawn at the time of retirement. The amount of remuneration so fixed shall remain unchanged for the term of the contract.
  - b. No increment, Dearness Allowance and HRA shall be allowed during the term of the contract.
  - c. An appropriate and fixed amount as Transport Allowance for the purpose of commuting between the residence and the place of work shall be allowed not exceeding the rate applicable to the appointee at the time of retirement. The amount so fixed shall remain unchanged during the term of appointment. However, they may be allowed TA/DA on official tour, if any, as per their entitlement at the time of retirement.
  - d. Paid leave of absence may be allowed at the rate of 1.5 days for each completed month of service. Accumulation of leave beyond a calendar year may not be allowed.
8. The retired employee shall execute an agreement to abide by all the terms and conditions of the re-engagement.
9. Re-engagement shall be subject to prescribed medical fitness.
10. Suitability/competency of the staff should be adjudged by a committee at an appropriate level before such re-engagement duly taking into account safety and other operational requirement. The level of the said committee shall be decided by the General Manager. Re-engaged employees should also be free from DAR/Vigilance cases.
11. The Re-engaged Retired employee will have to give 7 days notice for discontinuing the service.
12. Re-engaged employees shall be on duty on normal duty hours followed by the office in which they will be posted. The duty hours can be changed as per the requirement of work by the administration. They will be eligible for weekly off and General Holidays observed by the office in which they will be posted. The Re-engaged employee will not be eligible for any kind of leave (like CL, RH, LAP, Sick leave etc.). For absence if any, appropriate deduction will be made from the monthly remuneration.
13. For the purpose of re-engagement, last 5 APARs of the retired employees seeking re-engagement should be taken into consideration and only those having at least "Good" grading in all 5 years should be considered.
14. All the terms and conditions of Railway Boards letter No. No. E(NG)II/2024/RC-4/9 dt. 15.10.2024 is applicable for re-engagement of retired staff.
15. Re-engaged staff shall not be made in charge of the unit in the Division or in the Construction unit. Re-engaged staff shall not be given the financial and D&AR powers and shall not be authorised to issue any safety certificate. Re-engaged staff may recommend their suggestions on financial and other matters to regular or in-service staff/officer.
16. Copy of following documents should be attached with the application and it is mandatory.
  - a) Service Certificate/Pensioner Identity Card
  - b) Pension Payment Order
17. The last date for submission of the application is 15.11.2024. Staff retired from Railways desirous for re-engagement, have to submit their applications in the prescribed format at Annexure 'A' and submit to Admin. Section of PFA/Office, Hubballi on or before 15.11.2024.

  
 ((अजय कुमार जैना/Ajay Kumar Jain)  
 उप.मु.ले.अ/सा Dy.CAO/G  
 कृते प्रविस/दपरे/ For PFA/SWR

C/- All Units of Accounts/SWR for circulation of the Notification please.



**Annexure 'A'**

Application for re-engagement of retired Staff in Accounts Department of South Western Railway in response to Notification no. AAD/SWR/67/Vol.II/Re-Engage/2024 dated: 28.10.2024.

To

Principal Financial Advisor,  
Rail Soudha,  
2<sup>nd</sup> Floor, Centre Block,  
Gadag Road,  
South Western Railway,  
Hubballi.

Affix recent  
passport size  
colour  
photograph  
with signature  
across the Photo

I hereby apply for re-engagement as \_\_\_\_\_ in South Western Railway on monthly remuneration basis, on terms and conditions mentioned in the said notification. My service particulars are as below:

1. Name:
2. Designation at the time of retirement:
3. Office from which retired:
4. Date of Birth:
5. Date of Retirement:
6. Normal Retirement or other than normal retirement:
7. Address for correspondence:

8. Telephone No.:

Mobile No.

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9. Last Pay Drawn \_\_\_\_\_ Pay Band \_\_\_\_\_  
GP \_\_\_\_\_ as per 6<sup>th</sup> PC or 7<sup>th</sup> PC Pay Matrix Level \_\_\_\_\_

10. P.P.O. No \_\_\_\_\_ Date \_\_\_\_\_

11. Enclosure (Copy of documents): \_\_\_\_\_

- a) Service Certificate
- b) Pensioner's Identity Card
- c) Pension Payment Order

I declare that the information furnished above is true to the best of my knowledge and I am liable for punitive action if found false/incorrect. I also declare that I have gone through the terms and conditions stipulated in the notification and I shall abide by them. I have not retired under SRRS/LARGESS.

Signature of the Applicant

Applicant's Name:

Date:

Place: